

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**December 21, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (left the meeting at 2:45 p.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Fred Wiebe	Manager of Utilities
Peng Tian	Finance Controller
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative & Support Services/Recording Secretary
Alexandra Codispodi	Municipal Intern

ALSO PRESENT: Members of the public.

Minutes of the Special Council meeting for Mackenzie County held on December 21, 2015 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:10 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 15-12-968 **MOVED** by Councillor Bateman

That the agenda be approved with the following additions:

- 5. f) Generator Installation Cost – La Crete Office
- 5. g) Organizational Chart
- 5. h) Bill 6 Community Meeting
- 5. i) AUMA Symposium on Linear Property Taxation

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

**3. a) December 14, 2015 Special Council (Budget) Meeting
Minutes**

MOTION 15-12-969

MOVED by Councillor Wardley

That the December 14, 2015 Special council (budget) meeting minutes be APPROVED as presented.

CARRIED

DELEGATIONS:

4. a) None

BUSINESS:

**5. a) Policy FIN025 Purchasing Authority Directive and
Tendering Process**

MOTION 15-12-970

MOVED by Councillor Wardley

That Policy FIN025 Purchasing Authority Directive and Tendering Process be APPROVED with the following amendments:

COR/SECOR required:

- When the County can transfer prime responsibility for a project to a Contractor as defined in OH&S Act;
- When the project is considered high hazard (i.e. blasting) and no internal expertise exists (no task specific procedure/safe work practice to guide and/or a hazards assessment cannot be adequately achieved due to lack of internal expertise relative to the task)

COR/SECOR may not be required:

- Consulting services;
- Services received from contractors/suppliers on their premises;
- Equipment paid hourly from the County hired equipment list (companies with COR/SECOR receive 80% per for road builders rate, non-certified contractors received 70% road builders rate, see PW018 Hiring of Private Equipment Policy);
- Certified trades services.

The COR/SECOR exemption may be granted to a contractor under the following conditions (all must be satisfied):

- The County is the sole employer of the contractor for the duration of the contract's term.
- There are no employees working for the holder of the contract with the County (although an occasional substitute is permitted but must be granted by the County on a case by case basis).
- The individual's services under a contract are limited to labour services, and no or limited specialized equipment provided under the contract.

That all current contracts be grandfathered until their expiry.

CARRIED

5. b) Radio Network Agreement – Town of Rainbow Lake Request

MOTION 15-12-971

MOVED by Councillor Wardley

That administration enter into an agreement with the Town of Rainbow Lake to utilize the current radio network, subject to any additional equipment/set up costs be paid by the Town of Rainbow Lake.

CARRIED

Reeve Neufeld recessed the meeting at 11:14 a.m. and reconvened the meeting at 11:27

5. c) Budget Amendment – Pressure Sealer Purchase

MOTION 15-12-972

Requires 2/3

MOVED by Councillor Wardley

That the 2015 budget be amended to include the purchase of a pressure sealer in the amount of \$8,500 with funds coming from the General Capital Reserve.

CARRIED

5. d) Peace Officer Position

MOTION 15-12-973

MOVED by Councillor Bateman

That Mackenzie County hires a full time Peace Officer in 2016 and terminates the enforcement services contract with the Town of Rainbow Lake.

CARRIED

5. e) Rural Waterline & Truckfills Project

MOTION 15-12-974

MOVED by Councillor Knelsen

That administration be authorized to proceed as follows:

- Direct MPE Engineering to continue its preliminary engineering of the Rural Water Line and Truckfills project;
- That the Buffalo Head Truckfill shall be constructed near Buffalo Head as per the attached drawing (parcels 1, 2 or 3) with the waterline constructed along the route as discussed (Range Road 150);
- Direct MPE Engineering to proceed with clearing and grubbing tender preparation;
- That the landowners be approached for determining the exact location of the Buffalo Head Truckfill and the results of the negotiations be brought to January 27 council meeting.

CARRIED

Reeve Neufeld recessed the meeting at 12:04 p.m. and reconvened the meeting at 12:36 p.m.

5. f) 2016 Operating & Capital Budget

Review of funding to Recreational Boards, FCSS groups and library services.

Review of Grants to Other Organizations 2016 funding requests.

Councillor Derksen declared himself in conflict and stepped out of the room at 1:50 p.m. for the discussion regarding the funding request from the Field of Dreams Stampede. Councillor Derksen rejoined the meeting at 1:51 p.m.

Reeve Neufeld recessed the meeting at 2:08 p.m. and reconvened the meeting at 2:20 p.m.

MOTION 15-12-975
Requires 2/3

MOVED by Councillor Braun

That the Generator Installation cost – La Crete Office be added to

the 2016 Capital Budget in the amount of \$28,000 and that administration request three quotes as per the purchasing policy.

CARRIED

MOTION 15-12-976

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the 2016 operating and capital budget be APPROVED as revised.

CARRIED

MOTION 15-12-977

Requires 2/3

MOVED by Councillor Braun

That fifty percent (50%) of the operating funding for the local Recreation Boards, local FCSS boards, and the Mackenzie Library Board be released.

CARRIED

5. g) Organizational Chart

MOTION 15-12-978

MOVED by Deputy Reeve Sarapuk

That the organizational chart be APPROVED as amended.

CARRIED

5. h) Bill 6 Community Meeting

MOTION 15-12-979

MOVED by Deputy Reeve Sarapuk

That the written response to MLA Debbie Jabbour regarding the Bill 6 community meeting be sent as amended.

CARRIED

Deputy Reeve Sarapuk left the meeting at 2:45 p.m.

MOTION 15-12-980

MOVED by Councillor Jorgensen

That the regulations discussion regarding Bill 6 be added to next Council meeting agenda.

CARRIED

5. i) AUMA Symposium on Linear Property Taxation

MOTION 15-12-981

MOVED by Councillor Wardley

That the Reeve and/or designate be authorized to attend the AUMA Symposium on Linear Property Taxation on January 27, 2016 in Leduc.

CARRIED

MOTION 15-12-982

Requires Unanimous

MOVED by Councillor Braun

That the January 27, 2016 Committee of the Whole and Regular Council meeting be changed to Monday, January 25, 2016.

DEFEATED

MOTION 15-12-983

Requires Unanimous

MOVED by Councillor Wardley

That the January 27, 2016 Committee of the Whole and Regular Council meeting be changed to Friday, January 29, 2016.

CARRIED UNANIMOUSLY

MOTION 15-12-984

MOVED by Councillor Jorgensen

That Council move in-camera at 2:55 p.m. to discuss:

- Request to Purchase Land (NW 1-4, Section 6-109-19-W5M)
- Conflict of Interest – Legal Opinion Letter
- Communication Protocol Session

CARRIED

Councillor Bateman stepped out of the room at 3:24 p.m. for the discussion regarding the conflict of interest – legal opinion letter.

Councillor Jorgensen stepped out of the meeting at 3:35 p.m.

Councillor Bateman rejoined the meeting at 3:37 p.m.

MOTION 15-12-985

MOVED by Councillor Wardley

That Council move out of camera at 3:37 p.m.

CARRIED

IN CAMERA SESSION:

6. a) Request to Purchase Land (NW 1-4, Section 6-109-19-

W5M)

MOTION 15-12-986

MOVED by Councillor Braun

That administration be authorized to enter into negotiations for the request to purchase land (NW 1-4, Section 6-109-19-W5M).

CARRIED

IN CAMERA SESSION:

6. c) Communication Protocol Session

MOTION 15-12-987

MOVED by Councillor Paul

That the Communication Protocol Session be TABLED to January 7, 2016.

CARRIED

NEXT MEETING DATE:

7. a) Next Meeting Date

MOTION 15-12-988

MOVED by Councillor Braun

That the January 11, 2016 Special Council (Budget) Meeting be CANCELLED.

CARRIED

Councillor Bateman declared herself in conflict and stepped out of the meeting at 3:38 p.m.

IN CAMERA SESSION:

6. b) Conflict of Interest – Legal Opinion Letter

MOTION 15-12-989

MOVED by Councillor Wardley

That having considered confidential legal advice from the County solicitor's in-camera, Council resolves that Councillor Bateman did not have a disqualifying pecuniary interest in the moving and voting on the repeal of Policy PW014.

CARRIED

Councillor Jorgensen and Councillor Bateman rejoined the meeting at 3:39 p.m.

ADJOURNMENT:

8. a) Adjournment

MOTION 15-12-990

MOVED by Councillor Braun

That the Special Council Budget meeting be adjourned at 3:39 p.m.

CARRIED

These minutes were approved by Council on January 12, 2016.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

